

**Approved Minutes of**  
**THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER SCHOOLS**  
**EDUCATION CORPORATION**

**100 Attorney Street, New York, NY 10002**

**January 17, 2018 at 5:30 pm**

Meeting called to order at 5:30 pm

**In attendance were trustees: Kathleen Cudahy, Bill Colavito, and Caitlin Conklin.**

**In attendance via Skype was trustee: Joy Daley**

**School Reps: Genie DePolo, Amy Salazar, Ola Duru**

**Proposed Minutes**

Minutes for the December 14<sup>th</sup> meeting were reviewed by the board and approved with changes.

**Reports**

Executive Committee Report

Struk Consulting will visit both schools in the next 2 months. School leaders are to confirm dates with the board.

The Board has finalized 4 goals for the 2017-2018 school year.

They are:

1. Increase membership on the board by adding 3 additional trustees
2. Improve ELA proficiency to 60% for MCS and MCS2
3. Improve Math proficiency to 60% for MCS and MCS2
4. Improve Science proficiency to 60% for MCS and MCS2

Nominating Committee Report

Trustee Conklin met with a potential parent board candidate prior to the meeting and officially nominated her to the board.

The board will discuss the candidate during the next executive session and the candidate will be invited to attend the next board meeting.

### Director of Schools Report

Heckscher grant has been confirmed. The grant will be used to train all teachers at both schools in the use of Jump Math.

Board meeting dates from February through December 2018 have been decided and will be circulated to the whole board.

There are no recommendations at this time.

### Director of Operations

DOO presented the action plan regarding staff meetings and trainings.

The board requested a monthly update on the progress of trainings and meetings.

There are no recommendations at this time.

### Finance Committee Report

The treasurer requested conference with the board during executive sessions

There are no recommendations at this time.

### **Unfinished Business**

No unfinished business.

### **New Business**

No new business.

### **Public Comment**

No public comment.

### **Executive Session**

The meeting adjourned at 6:02pm.