

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

100 Attorney Street, New York, NY 10002

January 9, 2019 at 6:00 pm

Meeting called to order at 6:10pm

In attendance were trustees: Andria Olson, Annabel Javier, Becca Edil, Ben Breen, Caitlin Conklin, Kathy Cudahy, Megann McManus

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes for the December 5, 2018 meeting were reviewed by the Board. There were no corrections. The minutes were approved as written.

New Business

Lauren Schwarz, a potential Board member, joined the meeting and was introduced to the Board members in attendance. Ms. Schwarz introduced herself, described her professional background and why she would like to be a member of the Manhattan Charter School Board of Trustees.

Executive Session

The Board went into Executive Session at 6:35 to discuss new Board member candidate. Executive Session was adjourned at 6:45.

Reports

Finance Committee Report

There was no Finance Committee report.

Chief of Schools Report

The Manhattan Charter School renewal hearing took place December 12th at Manhattan Charter School, 100 Attorney Street. More than 100 family members and friends attended in addition to all staff members. Many speakers, including parents, current and former students, and staff spoke about MCS and the importance of a full 5 year renewal.

The SUNY renewal recommendation is expected by the end of January.

Becca Edil was vetted and approved by SUNY and is a full voting member of the Board of Trustees

2019-20 student recruiting continues to be the top priority of Operations. Staff are now tabling at local pre – ks. School tours are taking place every Tuesday and Thursday morning at both buildings.

The Open Meetings Law guidelines were sent to all Board members as part of the Board packet.

The meeting schedule for the balance of the school year is March 6th, April 3rd, May 8th and June 5th, 2019.

The February 6th meeting will be held at MCS at 100 Attorney Street at 6 pm on the 3rd floor.

Nominating Committee

Trustee McManus proposed that another candidate be considered as a Board member. There was discussion regarding whether or not to invite any new members to join until some Board training had taken place with Charter Board Partners. An invitation to the candidate will be postponed at this time.

Unfinished Business

No unfinished business

Public Comment

No public comment.

New Business

Trustee Conklin spoke to the qualifications of Lauren Schwarz and indicated that the Board would like to offer her a seat. Trustee Conklin moved to offer Ms. Schwarz a seat on the Board of Trustees. Trustee Cudahy seconded the motion. The motion carried unanimously.

An overview of Charter Board Partners along with their consulting proposal was provided as part of the Board packet for Board review and consideration. Trustee Conklin asked all members to review the documents and comment within a week's time.

The meeting was adjourned at 7:40 pm