

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

October 21, 2020 at 6:00 pm

Meeting called to order at 6:02 pm

In attendance were trustees: Andria Olson, Annabel Javier, Caity Conklin, Lauren Schwarz, Megann McManus

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the Sept. 30, 2020 meeting were reviewed by the Board and approved without correction.

Audit presentation

Trustee Conklin presented an overview of the final audit and thanked Trustee Edil and Trustee Olson for their participation in the audit process. The completed audit will be submitted to SUNY before the due date.

Reports

Chief of Schools Report

Ms. DePolo reported that hybrid and fully remote instruction is going smoothly at this time. We are seeing an increase in the number of parents who would like their student to attend some in person instruction. Based on numbers allowed in each classroom, we have permitted former fully remote students to change to hybrid instruction.

The schools are starting to experience challenges with electronic devices. Many have had to be e-wasted and we are now considering the possible purchase of additional devices. We are trying to wait until more of the bugs are worked out of new Chromebooks and for Google and Zoom upgrades to take plan. We are monitoring this closely in case we are forced to move to full remote instruction.

Neither school has had a positive case of COVID-19. A case was reported in one of the co-located schools at 220 Henry Street. Parents and staff were notified. There has been no change in attendance at this time.

Enrollment has remained the same since the last Board meeting. Recruiting for the 21- 22 school year will begin November 1st. Manhattan Charter Schools will participate in the Common Application process sponsored by the NYC Charter Center.

The enrollment revision hearing went smoothly. Manhattan Charter School 2 was one of 6 schools seeking an enrollment amendment. We will now wait for direction from SUNY regarding next steps.

The next Board meeting for the 2020-2021 school year will take place November 11, 2020. The December Board meeting will take place on December 9, 2020

New Business

There was no new business

Unfinished Business

There was no unfinished business

Executive Session

There was no executive session

Public Comment

There was no public comment.

The meeting was adjourned at 6:17 pm