

Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER SCHOOLS
EDUCATION CORPORATION

100 Attorney Street, New York, NY 10002

October 3, 2018 at 5:30 pm

Meeting called to order at 5:30pm

In attendance were trustees: Annabel Javier, Ben Breen, Caitlin Conklin, Kathleen Cudahy, Megann McManus, William Colavito

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes for the September 5, 2018 meeting were reviewed by the Board. There were no corrections. The minutes were approved as circulated.

Reports

Finance Committee Report

Trustee Colavito reported that the clarifications asked for by the Board regarding the Financial Policy and Procedures (FPP), were provided and as a result, he recommends that the FPP be considered for voting. A motion was put forward by Trustee Colavito stating that the FPP be approved. Trustee Cudahy seconded the motion. The motion was carried unanimously.

Trustee Colavito noted that the use of bill.com to pay bills electronically has been implemented without any challenges and is going smoothly.

Nominating Committee

Trustee Conklin reported that Begaiym Edil and Andria Olsen, potential Board members, will be invited to the November Board meeting on November 7, 2018.

Chief of Schools Report

Ms. DePolo presented the 2017-2018 ELA and math scores for MCS and MCS2 to the Board. There was a dip in ELA scores for MCS, and a increase in math scores. MCS2 had a significant increase in both ELA and math scores.

The MCS SUNY renewal visit will take place on Oct. 29th and 30th. All renewal documents were submitted on time. The Board interview for the renewal will be on Oct. 29th at 5 pm.

The afterschool program at both sites is up and running with waitlists at both schools.

Pole banners are in place in front of the new Target on Grand Street, in Brooklyn and Harlem. Print advertising has also been renewed.

The Common Application for charter schools was opened the first week of October. There are currently more than seventyfive applications for each school. Our 2018-2019 recruitment season has begun.

EdOps, a data use consulting firm, will work with Manhattan Charter Schools to use our electronic student management system, Illuminate, to the full extent of its data collection abilities. They will also review Operations to make recommendations regarding the possible restructuring of the department.

Third Street Music School program continues this school year with 9 of 10 of the original student participants. One new participant will start this school year.

The meeting schedule for the balance of the school year is, November 7, December 5th, 2018, January 9th, February 6th, March 6th, April 3rd, May 8th and June 5th, 2019.

The November 7th meeting will be held at MCS at 100 Attorney Street at 5:30 on the 3rd floor.

Unfinished Business

The Board will send a thank you letter to Joy Elaine Daly recognizing her time and devotion to MCS and MCS2.

Executive Session

There was no Executive Session

New Business

Ms. DePolo announced that Megann McManus had been vetted and approved by SUNY to be a voting member of the Board of Trustees of Manhattan Charter Schools. She was congratulated by the entire Board.

Public Comment

No public comment.

The meeting adjourned at 6:24 pm.