

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

100 Attorney Street, New York, NY 10002

November 6, 2019 at 6:00 pm

Meeting called to order at 6:00 pm

In attendance were trustees: Andria Olson Annabel Javier, Becca Edil, Caitlin Conklin, Lauren Schwarz

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the October 7, 2019 meeting were reviewed by the Board and approved with one correction.

Reports

Chief of Schools Report

Student recruitment overview was presented by Ms. DePolo. Will continue for 19-20 school year and has started for the 20-21 year.

School tours are starting this week. They will take place twice a week at each building. Parents can schedule tours via SchoolMint or call to make an appointment with the school.

Review of student and staff retention data was presented.

The draft Form 2018 990 was discussed in preparation for Board vote.

MCS2 is having a Fall Family Night celebration on November 20th on the 4th floor of 220 Henry Street.

MCS is having a Thanksgiving Dinner celebration on November 22nd in the gym at 100 Attorney Street.

The MCS2 winter concert is December 6th in the auditorium at 220 Henry Street.

The MCS winter concerts are December 6th in the auditorium at 100 Attorney Street for K – 2nd grade.

The MCS 3rd – 5th grade winter concert is December 13th at 100 Attorney Street in the auditorium.

The dates for the Board meetings for the 19-20 school year are Dec. 4th, Jan. 8th, Feb. 5th, Mar. 4th, Apr. 1st, May 6th, and Jun. 3rd.

The next Board meeting will take place at 100 Attorney Street, 3rd floor.

New Business

Trustee Conklin confirmed that all members had reviewed the draft 990 and asked for a motion to approve. Trustee Olson motioned to approve the draft Form 2018 990. Trustee Conklin seconded the motion. The Board voted unanimously to approve the draft Form 2018 990.

Unfinished Business

There was no unfinished business.

Public Comment

There was no public comment.

Executive Session

There was no Executive Session

The meeting was adjourned at 6:41pm