

**Approved Minutes of  
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER SCHOOLS  
EDUCATION CORPORATION**

**100 Attorney Street, New York, NY 10002**

**November 8, 2018 at 5:30 pm**

Meeting called to order at 5:34pm

**In attendance were trustees: Ben Breen, Caitlin Conklin, Kathleen Cudahy, Megann McManus, William Colavito**

**School Reps: Genie DePolo, Amy Salazar**

**Proposed Minutes**

Minutes for the October 3, 2018 meeting were reviewed by the Board. There were no corrections. The minutes were approved as circulated.

Our auditor, Gus Saliba, presented the final findings of the annual audit to the Board. He reported that Manhattan Charter Schools had a clean audit with no deficiencies, and our financial statements are good.

**New Business**

Andria Olsen, a potential Board member, joined the meeting and was introduced to the Board members in attendance. Ms. Olsen introduced herself, described her professional background and why she would like to be a member of the Manhattan Charter School Board of Trustees.

**Reports**

**Finance Committee Report**

Trustee Colavito reported that he was pleased with the clean audit and congratulated everyone for this accomplishment.

**Nominating Committee**

Trustee Conklin reported that another potential Board member, Begaiym Edil, will be invited to the December 5, 2018 Board meeting.

Trustee Conklin said that she would like to see another educator on the Board. She asked if anyone currently on the Board knew of any potential candidates. All members said they would think about who they might know to fill this request.

**Chief of Schools Report**

Ms. DePolo reported that the Manhattan Charter School SUNY renewal visit took place on Oct. 29<sup>th</sup> and 30<sup>th</sup>. The SUNY team was on site meeting with leadership, staff, Board members, parents, and visiting

classrooms both days. The next step is to respond to any communication from SUNY so that they are able to make their term recommendation to the NYS Board of Regents. That decision will not be available for at least two months.

The renewal hearing is confirmed for December 12<sup>th</sup> at Manhattan Charter School, 100 Attorney Street at 5:30 pm in the school auditorium.

EdOps will reach out to Board members to schedule interviews for those who are available to speak with their team. Our next meeting with their consultants is Friday, November 16<sup>th</sup>.

The MCS winter concerts will take place November 30<sup>th</sup> and December 7<sup>th</sup> at 100 Attorney Street at 6 pm in the auditorium.

The MCS2 winter concert will take place December 14<sup>th</sup> at 220 Henry Street at 6 pm in the auditorium. The Manhattan Charter Schools holiday party will take place December 20<sup>th</sup>. Venue and time to be announced.

The meeting schedule for the balance of the school year is, December 5<sup>th</sup>, 2018, January 9<sup>th</sup>, February 6<sup>th</sup>, March 6<sup>th</sup>, April 3<sup>rd</sup>, May 8<sup>th</sup> and June 5<sup>th</sup>, 2019.

The December 5<sup>th</sup> meeting will be held at MCS at 100 Attorney Street at 5:30 on the 3<sup>rd</sup> floor.

#### **Unfinished Business**

At the October Board meeting, it was requested that we use iPads or laptops instead of hard copies in folders to access the Board packet during Board meetings. iPads were used for the first time at this meeting and were 100% successful.

#### **Public Comment**

No public comment.

#### **Executive Session**

The Board went into Executive Session at 6:55 to discuss new Board member candidates. Executive Session was adjourned at 7:20.

#### **New Business**

Trustee Breen spoke to the qualifications of Andria Olsen and indicated that the Board would like to offer her a seat. He then moved to offer Ms. Olsen a seat on the Board of Trustees. Trustee Cudahy seconded the motion. The motion carried unanimously.

The meeting was adjourned at 7:30 pm