

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER SCHOOLS
EDUCATION CORPORATION**

100 Attorney Street, New York, NY 10002

December 5, 2018 at 5:30 pm

Meeting called to order at 5:35pm

In attendance were trustees: Andria Olson, Annabel Javier, Caitlin Conklin, Megann McManus

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes for the November 8, 2018 meeting were reviewed by the Board. There was one date correction. The minutes were then approved.

New Business

Begaiym Edil, a potential Board member, joined the meeting and was introduced to the Board members in attendance. Ms. Edil introduced herself, described her professional background and why she would like to be a member of the Manhattan Charter School Board of Trustees.

Reports

Finance Committee Report

There was no Finance Committee report.

Nominating Committee

There was no Nominating Committee report.

Chief of Schools Report

The Manhattan Charter School renewal hearing is December 12th at Manhattan Charter School, 100 Attorney Street. All Board members were asked to attend. The hearing begins at 6pm. Speakers are asked to arrive at 5:30 to sign up as a speaker.

Andria Olson was vetted and approved by SUNY and is a full voting member of the Board of Trustees

2019-20 student recruiting is in full swing. In addition to print, electronic and pole advertising, we are renewing our relationship with Vanguard. Vanguard is a company that assists with student recruiting for a fee. We are anticipating mailing 53 thousand postcards in the zip codes where we have had the most recruiting success.

School tours will take place every Tuesday and Thursday morning at both buildings.

The last MCS winter concert is December 7th at 100 Attorney Street at 6:30 pm in the auditorium.

The MCS2 winter concert will take place December 14th at 220 Henry Street at 6 pm in the auditorium.

The Manhattan Charter Schools holiday party will take place December 20th. Louis and Chan is the restaurant, the time is from 5 – 7 pm.

The meeting schedule for the balance of the school year is January 9th, February 6th, March 6th, April 3rd, May 8th and June 5th, 2019.

The January 9th meeting will be held at MCS at 100 Attorney Street at 6 pm on the 3rd floor.

Unfinished Business

No unfinished business

Public Comment

No public comment.

Executive Session

The Board went into Executive Session at 6:55 to discuss new Board member candidate. Executive Session was adjourned at 7:20.

New Business

Trustee Conklin spoke to the qualifications of Begaiym Edil and indicated that the Board would like to offer her a seat. Trustee Conklin moved to offer Ms. Edil a seat on the Board of Trustees. Trustee McMannus seconded the motion. The motion carried unanimously.

Board meetings will now begin at 6 pm.

The meeting was adjourned at 7:30 pm