

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

220 Henry Street, New York, NY 10002

March 9, 2020 at 6:00 pm

Meeting called to order at 6:06 pm

In attendance were trustees: Andria Olson, Annabel Javier, Becca Edil, Caity Conklin, Lauren Schwarz,

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the February 5, 2020 meeting were reviewed by the Board and approved without correction.

Reports

Chief of Schools Report

Student recruitment overview was presented by Ms. DePolo as part of the March dashboard. Sample advertisements were shown to members.

Evening tours were a successful means of recruiting. All evening tours at both schools were well attended with 10 or more participants. The lottery will take place on Friday, April 3rd. Applications for the lottery will continue to be accepted until 5 pm on April 1st. Any submitted after that date will become part of the waitlist after the lottery has taken place.

Ms. DePolo presented the Board with a coronavirus update. She shared that handwashing taking place more than usual, adult morning handshakes were no longer taking place, and that should the DOE decide to close, MCS and MCS2 would close as well. We will remain open as long as we have access to the building.

The Board agreed to have Andrew Kile, from SUNY attend the June 3rd Board meeting,

Ms. DePolo announced that the NYS ELA exam will take place March 25th and 26th.

The moving up ceremony dates were announced. MCS2 is June 3rd, MCS is June 4th. Ms. DePolo invited Trustees to attend and to also volunteer to be keynote speakers. Trustee Conklin encouraged members to volunteer as well.

The remaining dates for the Board meetings for the 19-20 school year are Apr. 1st, May 6th, and

Jun. 3rd.

The next Board meeting will take place at 220 Henry Street, 3rd floor, at 6 pm.

New Business

There was no new business

Unfinished Business

Ms. DePolo presented the Board with the enrollment amendment revised budget for their approval. After review of the budget, Trustee Conklin asked for a motion to approve the revised budget. Trustee Edil motioned to approve the budget. The motion was seconded by Trustee Olson. The motion was approved unanimously.

Executive Session

Trustee Conklin motioned to go into Executive Session at 6:35 pm to discuss employment history of school personnel. Trustee Schwarz seconded the motion. Executive Session ended at 7:05.

Public Comment

There was no public comment.

The meeting was adjourned at 7:15 pm