

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

April 7, 2021 at 6:00 pm

Meeting called to order at 6:02 pm

In attendance were trustees: Annabel Javier, Becca Edil, Caity Conklin, Lauren Schwarz

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the March 3, 2021 meeting were reviewed by the Board and approved without revisions.

Reports

Chief of Schools Report

The NYS ELA exam will take place on April 20th for all in person students, and April 21st for all fully remote students. The math exam will be administered on May 4th for in person students, and May 5th for fully remote students. The 4th grade NYS science exam will be administered June 8th for in person students, and June 9th for fully remote students. All fully remote students are automatically excused from the exams. Parents must notify the school if they want to have their remote student take the exams. All in person students will take the exams unless their parents opt them out. Virtual meetings were held with all parents to explain parent options for testing. We have been preparing both in person and fully remote students all year for the exams.

Our lottery took place on April 7th at 11 am with no problems or difficulties. There were 36 families in attendance, along with one of our auditors from PKF O'Conner. Eightytwo seats were offered for MCS2, and ninetyfour were offered for MCS. Parents have until April 15th to accept the seat and enroll their child. We will immediately start calling from the waitlist as seats become available.

Ms. DePolo reported that there continues to be little to no COVID activity in the schools. All COVID protocols remain in place. Staff and students complete the daily health screener, cleaning and hand sanitizing and washing protocols continue. Social distancing is still maintained everywhere in the schools.

The enrollment amendment for MCS has been completed. The new number of total students is 240. This number will be in place for the remainder of the charter term. We continue to recruit for MCS and MCS2 to meet and hopefully exceed our new total enrollment numbers.

The next Board meeting for the 2020-2021 school year will take place May 5, 2021. The date for last meeting of school year is June 2nd.

Trustee Schwarz asked the status of staff being vaccinated. Ms. DePolo responded to her and the rest of the Board that we have not been requiring staff to notify HR if and when they get vaccinated. Some staff have chosen to tell us, and we assume that there are other who have been vaccinated but have not shared that information.

New Business

The draft budget for the 2021-2022 school year will be sent to the Finance Committee for review. A meeting will be scheduled with CSBM to review the budgets with the committee.

Unfinished Business

There was no unfinished business

Executive Session

There was no executive session

Public Comment

There was no public comment.

The meeting was adjourned at 6:19 pm