

**Approved Minutes of  
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER  
SCHOOLS EDUCATION CORPORATION**

**May 6, 2020 at 6:00 pm**

Meeting called to order at 6:01 pm

**In attendance were trustees: Andria Olson, Becca Edil, Caity Conklin, Lauren Schwarz, Megann McManus**

**School Reps: Genie DePolo, Amy Salazar**

**Proposed Minutes**

Minutes of the April 15, 2020 meeting were reviewed by the Board and approved without correction.

**Reports**

Chief of Schools Report

Ms. DePolo presented the Board with the schools distance learning update. The use of Zoom and Google Classroom is consistent across both schools.

Hard copies of instruction for students has continued to be sent shipped home to students. For those who have access, MCS and MCS2 are using Google Classroom and Zoom sessions to provide instruction to students. Parent feedback about using these platforms has been very positive. For some, the challenge has been that there are many options for students and they are taking full advantage of having teachers available to them from 9 – 3 pm. Some parents report students want to work on school work longer than a regular school day would require. Teachers have been providing zoom sessions, office hours, and other opportunities for individualized instruction for students.

There still is no decision about summer school at this time. SUNY guidance is that schools should make that decision based on what is felt to be in the best interest of our school community. At this time we are focusing on possible reopening scenarios as we prepare for the beginning of the next school year.

Manhattan Charter Schools are preparing to purchase disinfecting supplies, and PPE in anticipation of the reopening. We have joined with the NYS Charter Association to help locate and purchase these supplies. It is likely we will be purchasing additional electronic devices as we prepare for the reopening of the schools.

Enrollment numbers for the upcoming school year were reviewed with the Board. At this time, both schools are meeting their target for enrollment after the lottery. The numbers will continue to be monitored closely as we get closer to the start of the new school year.

Ms. Salazar shared that there will be virtual moving up ceremonies for the 5<sup>th</sup> graders. At MCS2, 4<sup>th</sup> graders went on a virtual CSI field trip. The sister of one of the teachers is a CSI technician in another state. One of the MCS2 teachers found a virtual tour of Philadelphia is free to the public. All 5<sup>th</sup> graders will be participating in their 5<sup>th</sup> grade trip to Philadelphia virtually.

All 5<sup>th</sup> graders will have their yearbook mailed directly to their homes from the printer.

The remaining date for Board meeting for the 19-20 school year is June 3<sup>rd</sup>.

The next Board meeting will be virtual if school buildings have not reopened.

### **New Business**

CSBM presented the draft MCS and MCS 2020-2021 school budget for the trustees to review. After the presentation, Trustee Conklin asked all members to review again after the meeting and send any questions or concerns they might have to her and Ms. DePolo by May 20<sup>th</sup>. All agreed. The Board will vote on the budget at the June 3<sup>rd</sup> meeting.

### **Unfinished Business**

There was no unfinished business

### **Executive Session**

There was no executive session

### **Public Comment**

There was no public comment.

The meeting was adjourned at 7:13 pm