

Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER SCHOOLS
EDUCATION CORPORATION

100 Attorney Street, New York, NY 10002

June 6, 2018 at 5:30 pm

Meeting called to order at 5:35 pm

In attendance were trustees: Joy Elaine Daley, Ben Breen, Kathleen Cudahy, Bill Colavito, and Caitlin Conklin.

School Reps: Genie DePolo

Proposed Minutes

Minutes for the May 23, 2018 meeting were reviewed by the Board. There were no corrections. The minutes were approved as circulated.

Reports

Finance Committee Report

Trustee Colavito reported that a conference call between MCS and CSBM took place to discuss the draft of the Financial Policies and Procedures (FPP). Questions posed by the Board were answered by CSBM, which were then presented to the Board by Trustee Colavito. He recommended to the Board that they review the CSBM template for FPPs, and decide on whether or not to use their template when next the FPP is reviewed. The rest of the Board agreed with the recommendation.

Trustee Colavito moved that the FPP be approved as presented. Trustee Breen seconded the motion. The motion was unanimously approved.

There was a review of the current insurance plan for the organization. Trustee Breen asked that we research what other charters are doing as far as coverage and providers are concerned in order to ensure we are adequately covered for all possibilities.

Chief of Schools Report

The end MCS2 5th grade Moving Up Ceremony was a great success. Trustee Conklin was the guest speaker for the event.

All testing is completed.

The Board of Trustees was asked for a tentative meeting schedule for the upcoming school year. It was determined that the first meeting of the new school year will be August 1, 2018 and the next September 5, 2018. The projected dates for the remainder of the school year are as follows and may be changed.

October 3rd, November 14th, December 5th, January 9th, February 6th, March 6th, April 3rd, May 8th and June 5th, 2019.

Unfinished Business

There was no unfinished business to address.

New Business

No new business

Public Comment

No public comment.

Executive Session

The Board went into Executive Session at 5:35 to discuss personnel issues. Executive Session ended at 5:45.

The meeting adjourned at 6:25 pm.