

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

July 15, 2020 at 6:00 pm

Meeting called to order at 6:09 pm

In attendance were trustees: Andria Olson, Annabel Javier, Becca Edil, Caity Conklin, Lauren Schwarz, Megann McManus

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the June 3, 2020 meeting were reviewed by the Board and approved without correction.

Reports

Chief of Schools Report

Ms. DePolo presented the Board with reopening updates.

Guidance for writing both the SUNY reopening plan and the New York State Department of Health plan were released earlier this week. All schools in NYS must now create a reopening plan for the NYSDOH to be submitted July 31st, along with it being posted on the Manhattan Charter Schools website. The plan will be sent to all Board members for review and comment before submission and website posting.

Approximately one half of our parents participated in our school reopening parent survey. We were pleased with the number of responses and have left the survey open for those who missed the deadline. The staff survey will be sent to all staff either July 16th or 17th. We are hopeful there will be 100% response.

Ms. DePolo explained that all co-located schools are waiting for more information regarding the DOE reopening plans. While we do not have to follow DOE plans, we do need to know what kind of building access will be made available to schools to plan and reopen. We have been told that no students will be permitted in the buildings until the first day of schools for DOE students. There is still no definite DOE start date, but their goal is a September 10th start. We have changed our calendar to accommodate starting on September 10th.

Parents will be asked to decide if they want their child to return to school in one of two ways. They can choose to be 100% remote, meaning their child receives instruction remote 5 days a week, or they can choose to send their child 2 days a week, and receive remote instruction 3 days

per week. Parents would choose if they want their child to attend in person on Monday and Tuesday, or Thursday and Friday. All students would be remote Wednesdays so we can clean and disinfect between cohorts of students. Parents will have to register for one or the other so we can plan space usage and social distancing based on the numbers.

There is still no afterschool guidance available as it relates to DOE building usage.

We have purchased significant PPE and cleaning supplies to supplement what we might expect from the school's custodians. We have joined the NYS Charter Schools Association's purchasing consortium to help with costs. To date we have approximately 6 weeks of supplies on site. These supplies include masks in both adult and children sizes, hand sanitizer, bottles of disinfecting spray, disinfecting wipes, and scanning thermometers.

We are waiting for additional electronic devices to be delivered. There will be enough for all students to receive a device to start the school year. We are keeping track of those families who will need assistance getting internet and plan to help with that as well.

COVID-19 signage has been purchased for both schools. The signage includes directional arrows, handwashing signs, wear your mask signs and social distancing markers. The signage will be placed throughout the 3rd floor and main office. Social distancing markers will also be placed outdoors for arrivals and dismissal.

In order to alleviate the need for students to bring items back and forth from school and home, Manhattan Charter Schools will provide copies of all instructional materials and supplies to remain at home at all times. Students will have one set at school and one at home.

The next Board meeting for the 2020-2021 school year will take place August 12, 2020.

The next Board meeting will be virtual if school buildings have not reopened.

New Business

There was no new business

Unfinished Business

There was no unfinished business

Executive Session

There was no executive session

Public Comment

There was no public comment.

The meeting was adjourned at 6:57 pm