

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

August 11, 2021 at 6:00 pm

Meeting called to order at 6:02 pm

In attendance were trustees: Andria Olson, Annabel Javier, Becca Edil, Caity Conklin, Lauren Schwarz, Megann McManus

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the July 14, 2021 meeting were reviewed by the Board and approved without revisions.

New Business

Trustee Conklin welcomed the new school leadership to the meeting and congratulated them on their new positions. Each Board member introduced themselves, said a bit about their backgrounds and length of time on the Board. Everyone spoke about, and thanked staff for the hard work and dedication that was necessary over the past year and a half. The new leadership team then introduced themselves to the Board, also relating their history with the school and time with Manhattan Charter Schools.

Meredith Mallouk	Principal of Manhattan Charter School
Laura Nieves	Assistant Principal of Manhattan Charter School

The Board also invited the assistant principal at MCS2 to join the meeting. Even though she is not new this year, they have never had the opportunity to meeting her all together.

Jacqueline Crabtree	Assistant Principal of Manhattan Charter School 2
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The dates for the 2021-2022 Board of Trustees meetings are as follows. September 1st, October 6th, November 3rd, December 1st, January 5, 2022, February 2nd, March 2nd, April 6th, May 4th, June 1st.

Reports

Chief of Schools Report

The school reopening plan hasn't changed from last month. We will be fully in person. Schools are still being referred to the CDC guideline for reopening, which we are currently following and will of course continue to follow once students return to the building. The list below includes what we will have in place to mitigate the spread of COVID.

- 3 feet social distancing
- Daily health screener
- Daily temperature checks at the door
- Masks at all times in and out of the school building
- Disinfecting wipes in every classroom
- Hand sanitizer dispenser in every classroom
- Handwashing breaks
- Air purifiers in every space with students
- Electrostatic spray disinfecting every evening

We are not sure yet what use of the cafeteria, gym and auditorium will look like. At this point, cafeteria use is most pressing. Other than those areas, we are ready to open with children on August 23rd, the first day of school.

The MCS2 renewal is ready for submission. The draft was sent to all Board members last week for review. Our plan is to submit on August 13th. September 14th and 15th are the renewal visit dates. SUNY will let us know whether or not the visit will be virtual, in person, or a combination of both. The meeting with the Board will likely take place one of these two days.

As indicated in the reopening plans, we will be fully in person with all COVID protocols in place. At this time, all parents are aware of our plans and not a single parent has called or emailed asking for a remote option. We will move forward with our plan and keep parents aware of protocols especially when and if they change. The first week of school will be spent addressing the social and emotional needs of students, reintegrating them into school and reminding them what it means to be a good community member. We will be starting the first day with full classes and a regular school day.

Enrollment continues to be a significant challenge. As of today, there are 203 students at MCS, and 129 at MCS2. All children have been called from the waitlist. We are encouraging parents who call asking for a seat to just come in and complete the paperwork to enroll their child once we confirm age and grade. We are still recruiting as if it were the start of the lottery season.

Extended Day interest continues to be robust. There has been a significant response from parents wanting their children to participate. We have met the numbers we want to serve and have a waitlist for each school's program. Interviewing applicants for Group Leaders and Assistant Group Leaders continues. The first day of Extended Day is August 30th.

Our annual Welcome Back event is Wednesday, August 25th at 3:30. All Board members are invited to attend. We'd love to see you there if you are able to join us.

One of our former students, Daniel Corona, graduated from high school this year and was immediately drafted by the Pittsburgh Pirates. Another former student, Anthony Tucker, became an Eagle Scout.

The next Board meeting for the 2020-2021 school year will take place September 1, 2021. The meeting dates for the balance of the school year are as follows. Oct. 6th, Nov. 3rd, Dec. 1st, Jan. 5th, Feb. 2nd, Mar. 2nd, Apr. 6th, May 4th, June 1st.

Finance Committee Report

There was no report.

Unfinished Business

There was no unfinished business.

Executive Session

There was no executive session.

Public Comment

There was no public comment.

The meeting was adjourned at 6:34 pm