

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

August 12, 2020 at 6:00 pm

Meeting called to order at 6:04 pm

In attendance were trustees: Andria Olson, Annabel Javier, Becca Edil, Caity Conklin, Lauren Schwarz, Megann McManus

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the July 15, 2020 meeting were reviewed by the Board and approved without correction.

Reports

Chief of Schools Report

Ms. DePolo presented the Board with reopening updates.

The NYForward document was submitted to the NYSDOH on July 31st and posted to our website.

The entire reopening plan will be submitted to SUNY and posted to our website on Friday, August 14th. The Board agreed that the document is ready to be submitted as is.

There is not update on building access. In the event the DOE does not allow students in the buildings on Sept. 10th, Manhattan Charter Schools will start remotely that day for all students.

Electronic devices and all school supplies will be distributed to families the week of August 31st. That is when the DOE has agreed to allow schoolyard access to parents, and it is specifically for distribution of devices and supplies to families.

As of this writing, approximately 60% of families have chosen the hybrid model in each building. As a result, we are able to offer 4 days of in person instruction to all K students. Parents can choose to have their child attend 4 days each week, or 2 days if that is still their preference.

The decision about whether or not buildings will be available for afterschool has still not been made. We cannot move forward with planning until we know what building access will look like.

All charters have been given the opportunity to apply for an Elementary and Secondary School Emergency Relief (ESSR) Grant from the federal government, through the state, to help offset the costs of preparing to open the school with all mandated requirements in place. We anticipate receiving the grant, the application was submitted on time, and the plan is to use the award for PPE, electronic devices, internet for families, and cleaning and disinfecting supplies.

We are looking into the possibility of using an online health screening option for parents and staff to complete at home to help with a smooth and speedy building entry each morning.

Hand sanitizing dispensers have been installed in every classroom in each building. Floor signage, wall signage, social distancing signage, hand washing, wear a mask signage has also been posted. We are now trying to find outdoor social distancing signage for arrivals and dismissal.

There will be 3 parents meeting to present the reopening plan to parents. The dates and times are August 25th at 6 pm, August 26th at 5 pm, and August 27th at 10 am. We will also host 2 whole staff meetings to present the reopening plan on August 13th at 9 am and 12 pm.

The next Board meeting for the 2020-2021 school year will take place September 23, 2020.

New Business

There was no new business

Unfinished Business

There was no unfinished business

Executive Session

There was no executive session

Public Comment

There was no public comment.

The meeting was adjourned at 7 pm