

**Approved Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER
SCHOOLS EDUCATION CORPORATION**

100 Attorney Street, New York, NY 10002

September 4, 2019 at 6:00 pm

Meeting called to order at 6:06 pm

In attendance were trustees: Andria Olson, Caitlin Conklin, Lauren Schwarz, Megann McManus

School Reps: Genie DePolo, Amy Salazar

Proposed Minutes

Minutes of the June 5, 2019 meeting were reviewed by the Board and accepted without correction.

Reports

Chief of Schools Report

Opening day at both schools was successful.

Student recruitment will continue for 19-20 school year and has started for the 20-21 year.

Soundproofing for music room at MCS was completed over the summer.

Overview of NYS assessment results were reviewed. A comprehensive review of the data will take place at the October meeting.

New Business

The Board reviewed the revised budgets for MCS and MCS2. Trustee Conklin motioned to accept the revised budgets. Trustee Schwarz seconded the motion. All voted in favor of accepting the revised budgets.

The lunch accounts for MCS and MCS2 should be closed. They are no longer necessary as neither school collects any money for school lunches. Trustee McManus motioned to close both accounts. Trustee Olson seconded the motion. All voted in favor of closing the accounts.

Ms. DePolo informed Board that the attorney has offered to attend a meeting of the Board in order to meet all Board members.

The dates for the Board meetings for the 19-20 school year are, Oct. 2nd, Nov. 6th, Dec. 4th, Jan. 8th, Feb. 5th, Mar. 4th, Apr. 1st, May 6th, and Jun. 3rd.

The next Board meeting will take place at 220 Henry Street on the 4th floor.

Unfinished Business

Trustee Conklin spoke to members about the Board committees. There are currently three committees. Finance, Governance and School Performance committee. Trustee Conklin recommended that committee members reach out to our Education Board Partners (formerly Charter Board Partners) consultant Shereen, if there are any questions about the process and function of each committee.

Trustee Conklin and Ms. DePolo will be on all committees in addition to the following members.

Finance Committee

Trustee Edil

Trustee Olson

Governance Committee

Trustee McManus

School Performance

Trustee Javier

Trustee Schwarz

Public Comment

There was no public comment.

Executive Session

There was no Executive Session

The meeting was adjourned at 7:05 pm