

Proposed Minutes of
THE MEETING OF THE TRUSTEES OF MANHATTAN CHARTER SCHOOL
EDUCATION CORPORATION

220 Henry Street, New York, NY 10002

April 20, 2017 at 5:30 pm

Meeting called to order at 5.32 pm

In attendance were trustees – Joy Daley, Ben Breen, Barbara Cuspard, Kathleen Cudahy. School rep: Genie DePolo, Amy Salazar, Ola Duru, Struk Consulting rep: Marge Struck, Potential board trustee: Caity Conklin

Executive Session 5:32pm – 6:15pm

After executive session the board chair announced that the board discussed the CAO's bonus for the 15-16 school year. A new board member, Caity Conklin has been approved to join the board and appointed as secretary.

Proposed Minutes

Minutes were reviewed by the board and approved by the board chair.

Meeting Times

The board chair announced that going forward, meetings would take place between 5:30pm and 7:30pm. This change should be corrected on the website and noted on any future public notices.

Reports

CAO and Acting CEO

ELA state testing went well. Math testing will take place the first week of May.

At the last meeting the board approved the 100k in additional spending for the year. We would like to purchase servers for both schools and laptops for MCS2

The K-5 concert will actually take place on May 12th.

The Art Center Fair will take place on May 5th.

Director of Operations

The lottery took place on April 18th and enrollment has begun and will conclude in May

A call will be scheduled to discuss the budget before the board meeting on May 18th when the board has to vote on the budget. All board members are welcome to join the call.

Unfinished Business

Bylaws

Kathy moved to adopt the proposed bylaws. Ben seconded the motion. There was no discussion. All were in favor. Kathy moved to adopt the conflict of interest policy with the provision of annual review by the board. Barbara seconded the motion. There was no discussion. All were in favor.

Meetings

The board requested that all old board meeting be canceled and new meetings added to the Calendar. Ben suggested creating a google calendar for the board. Ola will review the process for creating the calendar and get back to the board at the next meeting.

Genie suggested the following dates for the meetings:

Tuesday, May 9th

Thursday May 18th

Tuesday June 6th

Thursday June 16th

All meeting dates were accepted by the board and will be published on the schools website.

Meeting was adjourned at 7:04pm